



THABA CHWEU LOCAL MUNICIPALITY



Thaba Chweu Local Municipality hereby invites applications from committed, self-driven, motivated, service delivery-orientated and high performance professionals / practitioners who want to build careers in the areas of specialization mentioned herein through rendering high quality services within the Thaba Chweu Municipality.

MUNICIPAL MANAGER (RE-ADVERT)

DURATION: This position is a five (05) year term contract which is in line with the Municipal Systems Act, section 57(6) which states that "the employment contract for municipal manager must be for a fixed term of employment up to a maximum of five years, not exceeding a period ending one year after the election of the next council of the municipality".

The incumbent will be subjected to signing an employment contract, a performance agreement, disclosure of financial interest and undergo competency assessment and security vetting.

TOTAL REMUNERATION PACKAGE: As per Government Gazette No 47538 of 18 November 2022 on the determination of upper limits of total remuneration package payable to municipal managers and managers directly accountable to municipal managers. **R 1,178,260 (minimum); R 1,370,071 (midpoint) and R 1,561,882 (maximum), plus remote allowance of 4%**

REQUIREMENTS: A recognised Bachelor's Degree in Public Administration/Political Sciences/Social Sciences/Law or related field of study, such qualification having been obtained from a recognised tertiary institution. A Postgraduate qualification will serve as an added advantage. A minimum of 5 years' at Senior Management level preferable in local government and/or the public /private sector environment. Must have proven successful institutional transformation within public or private sector. A valid driver's license. Extensive experience in financial management, policy development and management, strategic planning and implementation, programmes management, monitoring, evaluation and reporting on service delivery. Demonstrate knowledge of Local Government and related Legislations. Knowledge and application of Performance Management Systems and its Regulations. Extensive experience in community facilitation and networking. A certificate in CPMD or MFMP will be an added advantage. Advanced knowledge and understanding of relevant local government policies and legislations. Advanced understanding of Institutional Governance Systems and Performance Management Systems. Advanced understanding of Council operations and delegation of powers. Knowledge of Good Governance. Knowledge of audit and risk management establishment and functionality. Knowledge of budget and finance management. Must meet competency levels for Senior Managers as published in Government Gazette no 37245 dated 17 January 2014.

KEY PERFORMANCE AREAS:

As Head of Administration and the Accounting Officer, take responsibility for overall institutional performance & strategic planning and ensure that a strategic management culture exists within the institution. Transform the organisation into one that is developmentally focused. Inform and develop an economical, effective, efficient and accountable administration. Manage administration in accordance with Municipal Systems Act and other applicable legislation. Implement an Integral Development Plan and monitor its progress. Advise Council Committees and Office-Bearers, Manage Communication between them, administer and carry out their decisions. Implement the Municipality's Integrated Development Plan, Service Delivery and Budget Implementation Plan and monitor their progress. Carry out the decisions of the Council Committees and Political Office Bearers of the Municipality as per the adopted delegation framework in terms of Section 59 of the Local Government Municipal Structures Act, 117 of 1998. Promote sound labour relations and compliance by the municipality with applicable legislation. Maintain the discipline of staff. Manage the effective utilisation and training staff in terms of the relevant policies, including the skills development policy. Administer and implement the municipal by-laws and other legislation. Appoint staff other than those referred to in section 56(a) of the Municipal Systems Act, 32 of 2000, subject to the Employment Equity Act (Act No 55 of 1998). Manage the provision of services to the local community in a sustainable and equitable manner.

The application should be addressed to:

The Executive Mayor, **Cllr. MF Nkadameng, Thaba Chweu Local Municipality, Civic Centre, corner of Viljoen and Sentraal Street, Lydenburg, 1120** and applications can also be hand delivered to **Records Division**. Faxed or e-mailed applications will not be considered.

Enquiries should be directed to **Mr FP Maisane at (013) 235 7300**.

Application form for employment for Senior Managers (Annexure C) of the Government Gazette No 37245 of 17 January 2014 can be obtained from the above physical address and can be downloadable on our website at www.tclm.gov.za.

N.B: Applications without the prescribed TCLM application form will be disqualified.

Thaba Chweu Municipality is committed to the achievement and maintenance of diversity and employment equity especially in terms of race, gender and disability. Applicants from these designated groups are encouraged to apply. Preference will be given to the candidates who have qualifications as required by the position. If you do not hear from us within three (3) months after the closing date, kindly accept that your application was unsuccessful.

CLOSING DATE: 0th JULY 2023 AT 12:00